

Family Advisory Committee Meeting Minutes

Thursday, April 21/2016 from 6.30pm – 9.00pm, Conference Centre

Item No.	Item	Person	Discussion/Action/Timeline
1.0	Introductions & Approval of Minutes/Shout Outs	All	<p>Brief introduction of all attendees.</p> <p>Agenda and Minutes approved.</p> <p>Family Advisory Committee “Shout out” FAC members who have contributed and made a difference:</p> <ul style="list-style-type: none"> • Accreditation Team • QIP Focus Group • Medical Equipment Lending Program • Advanced Respiratory Care Improvement Plan • HB Foundation – Grateful Patient Program • AODA Focus Group • Day Patient Space Re-design
2.0	Family story	Louise Kinross	<p>Watched a video on a beautiful family story.</p>
3.0	FAC Goal Planning Overview	Shoshana	<p>In partnership with Programs and Services...</p> <ol style="list-style-type: none"> 1. Develop a Welcome Orientation for outpatient families 2. Explore opportunities grow Classroom Integration Workshop <p>These were our goals for this year. All of them have been either completed or are in progress and on track. This year we are looking to identify opportunities to align some of ours goals with Programs and Services and other initiatives going on in the hospital in general.</p> <p>As per Julia’s vision and goals earlier this year: Her five key priorities are:</p> <ol style="list-style-type: none"> 1. Drive excellent quality of care 2. Advocate for ending stigma & increasing inclusion 3. Pursue partnerships 4. Expand output & impact of research & teaching 5. Develop high performance leadership <p>Of course, client and family centred care will continue to be the foundation for all of these priorities.</p>

			<p>Four Strategic Priorities</p> <ul style="list-style-type: none"> • Evolve, Expand and Evaluate our Unique Model of Strengths-based Rehab Nursing Care • Amplify Teaching Roles with Clients, Families, Students and Other Providers • Continually Learn through Professional Development, Mentoring & Community of Practice • Create a Robust Platform for Research and Knowledge Development <p>These strategic priorities were identified by the wonderful work from Marilyn Ballantyne our Chief Nursing Executive and her team.</p>
4.0	Sub-committee Updates	Becky Quinlan Melissa Ngo	Great update on the Welcome Orientation for Outpatient Families and Classroom Integration. Recommendation made to operationalize the the Classroom Integration sub-committee and not carry on as a FAC sub-committee next year. Recommendation made to pilot the Welcome Orientation and then bring back to FAC for further feedback, Sun-committee will not carry forward for next year.
5.0	Programs and Services Strategic Priorities	Diane Savage	Update provided. The goal planning process for this year involves 4 steps: <ol style="list-style-type: none"> 1. Subcommittee & P & S Priorities updates 2. Group discussion/brainstorm 3. Summarize feedback Finalize 16/17 goals (May)
6.0	Programs and Services Opportunity for Shared Goal	Shoshana Andrea	Group Brainstorm – Opportunities for Shared Goal With P & S Role: <ul style="list-style-type: none"> • The Family Advisory Committee (FAC), advocates for client and family-centred care (CFCC) at Holland Bloorview Kids Rehabilitation Hospital and acts as a resource to staff in all aspects of service pertaining to client and family-centred care. • Purpose: <ul style="list-style-type: none"> • The Family Advisory Committee advises and makes recommendations to the Board of Trustees, the CEO and President and Holland Bloorview staff in order to promote the highest quality care and supports in programs and services for young people and their families
7.0	FAC Goal Planning: <ul style="list-style-type: none"> • Opportunities 	Shoshana Joshua	Group Brainstorm – Opportunities for Shared Goal With P & S: <ul style="list-style-type: none"> • What resonates most for you about the promise statements:

	<ul style="list-style-type: none"> • Agenda/Education Ideas 		<p>What is most inspiring or enlivening?</p> <ul style="list-style-type: none"> • Which elements of these promises feel most important for FAC to focus and work on? • How do these priorities with the FAC's existing priorities that you are aware of? • What goals could the FAC Partner with P & S on? <p>Group Brainstorm – For Next Year....</p> <ul style="list-style-type: none"> • What other goals could the FAC work on? • What topics are of interest to you? • What things would you like to learn about? <p>Great feedback for P & S shared goal collected from every group. Also collected other potential goals and topics for next year.</p> <p>Voting will take place next month.</p>
8.0	Adjournment	All	Meeting was adjourned at 9.00 pm