

Family Advisory Committee Minutes
 January 26, 2017, from 6:30pm-9pm, Conference Centre

Summary of Action Items:

Item No.	Item	Person	Discussion/Action/Timeline
1.0	Introduction & Approval of Minutes	All	Minutes approved with no changes
2.0	Family Leadership Program 2016	Lori Beesley	61 new Family Leaders have been onboarded since Lori began. 170 in the FLP In 2016 88 Requests filled by 203 Leaders (up from last year) BRI 79 Requests filled by 150 Leaders (up from last year) Family Leaders partnered with the Foundation on a number of initiatives and strengthened that relationship. CAC – partnered on the QIP for the first time. Will provide input on Strat Plan this year. In-patient feedback survey piloted this year. FLAG – Over 20 FL and Youth working on standards. Inclusion Workshops ongoing at schools PACE Forum – celebrated family engagement – great success and will now be an annual event

3.0	FAC Goals/Sub-committee updates	Amir Karmali Jean Hammond Diane Savage Gideon Sheps	<p>Ongoing Goals</p> <p>Mental Health Strategy – update coming next month. CFCC Day – June 6th Save the Date – Let Amir know if you want to distribute chocolate or join the planning committee Coffee Night – November was a success. Next one will be in April and FAC members are invited.</p> <p>Advancing options for hours of service update: Needs Assessment is being developed - by April w/o Feb. 6 & 13 FLP Volunteers will canvas families in the building to ask for feedback on what would work for them. Survey will also be on-line and FLP will be asked to push it to their network It would be good to have staff members canvassing with parents to capture details/stories</p> <p>Care for the Caregiver Unfortunately we did not receive the grant from the Change Foundation but we are proud of our submission and thank all those Family members involved. Our goal is to have a page on the HB website which will be a hub for Caregivers – to be up and running by June. It will have lists of resources both within HB and in the community and may include other tools and even peer-to-peer support. The Foundation is continuing to support us in accomplishing our goals.</p>
4.0	Sub-committee work - Advancing hours of service - Care for the caregiver program development	All	
5.0	Model of Care – Respiratory Care	Chitra Gnanasabesan Anthony Daniel Suzanne	<ul style="list-style-type: none"> • Do we have the right model of care for the complex patients coming here from Sick Kids? • Meeting held in December asking families what is going well with transitions (into HB and out into the community)? • This impacts other areas of the hospital, the community, and all aspects of care • FAC members were asked to provide input on 2 Case Studies. Information will be factored into the development of the model of care.
6.0	Youth Advisory Council Update	Cristina	<p>December</p> <ul style="list-style-type: none"> • Created a video providing input to the National Accessibility Legislation (video was shown). FAC asked to help share and

			<p>spread this video on Facebook and Twitter and to contribute their ideas on Canada.ca/Accessible-Canada (closes Feb. 28th)</p> <p>January</p> <ul style="list-style-type: none"> • Played a key role in the very successful Respite and Recreation Fair • Consulted on QIP
7.0	Quality Improvement Plan	Sonia Pagura	<p>Background on what a QIP is, how it's developed was reviewed. Progress report on last year's QIP goals was reviewed. Our main challenge continues to be access. Change plans are mostly in progress.</p> <p>FAC was asked to answer 3 questions</p> <ol style="list-style-type: none"> 1. Are the improvements priorities still relevant? 2. What additional key improvement areas should we focus on? 3. What should our quality priorities be in 3 years? In 5? <p>FAC Members who completed training were awarded their Patient Safety Education Program (PSEP) certificates.</p>
8.0	Capes for Kids Grateful Patient Program	Sarah Barker Lindsey Hutchison	<ul style="list-style-type: none"> • Capes for Kids • 28 Teams registered. 163 people registered • \$55,000 raised to date • \$90,000 including sponsorship • Already raised more than 3 years of Change for Kids campaign combined • Tom Chau and Wes Magee are two top-fundraisers • In lieu of incentive prizes certificates and gift cards will be distributed via the Care for the Caregiver program <p>Grateful Families Program Feb. 10 Gratitude Roundtable – 11 – 12 4E100. FAC members invited to share thoughts on how to take our gratitude to the next level and help other families. HB branded water bottles, toques, Notebooks and travel mugs for sale on the Foundation website.</p>
9.0	Meeting Adjourned	All	<ul style="list-style-type: none"> •

Advisory Members Present:	Holland Bloorview Kids Rehabilitation Staff:	Guests/Presenters/Board Members
Alifa Angela Becky Bruno Cheryl Christine Christina Crystal Doug Gideon Heather Holly Jan Jean Joshua Maria Marla Ruma Sam Scott Shukri Shoshana Suzanne Vivian	Amir Karmali Diane Savage Linsey Hutchinson Lori Beesley Lydia Hanson Sandra Hawken Stewart Wong Tom Chau Joanne Maxwell	Keith Adamson Sonia Pagura Chitra Gnanasabesan Anthony Daniel Sarah Baker Harry Ort Jean Lam Carol Cowan-Levine