

The Science Review Process at Bloorview Kids Rehab

The Principal Investigator (PI) is responsible for selecting reviewers and organizing the review.**

Type of Review	# of Reviewers	Process	Submission deadline
Applying for external funding > \$75,000	2	<ul style="list-style-type: none"> As soon as the PI is aware that he/she will be applying for funding, the PI must register the proposal on the Science Review Registration Form The PI submits the Request for Science Review Form and two copies of the proposal to BRI The Primary Reviewer* completes the Science Review Form in collaboration with the Secondary Reviewer The Primary Reviewer discusses with the PI the science review The PI provides a written response and revised proposal to the Primary Reviewer When satisfied with the response and revised proposal, the Primary Reviewer signs off The PI provides BRI with a copy of the Science Review Form and revised proposal 	Four (4) weeks before grant deadline
<ul style="list-style-type: none"> Applying for external funding < \$75,000 No funding required Funding received from an external agency with no science review 	1*	<ul style="list-style-type: none"> The Reviewer completes the Science Review Form and discusses the review with the PI The PI provide a written response and revised proposal to the Reviewer When satisfied with the response and revised proposal, the Reviewer signs off The PI provides BRI with a copy of the Science Review Form and revised proposal 	Four (4) weeks before grant deadline
OT/PT Student(s)	1*	<ul style="list-style-type: none"> The research must either be initiated by a Bloorview Scientist or developed in collaboration with faculty at U of T and a Bloorview Scientist The Reviewer completes the Science Review Form and discusses the review with the Bloorview Supervisor and Student(s) The Supervisor and Student(s) provide a written response and revised proposal to the Reviewer When satisfied with the response and revised proposal, the Reviewer signs off The Supervisor provides BRI with a copy of the Science Review Form and revised proposal 	Determined by the Reviewer
Graduate Students with a thesis committee	Decided by the University	<ul style="list-style-type: none"> The thesis committee will complete the Bloorview Science Review Form The Supervisor provides BRI with a copy of the Science Review Form and revised proposal 	Determined by the thesis committee
Graduate Students without a thesis committee	2	<ul style="list-style-type: none"> The Supervisor and Student ask an external reviewer to complete the Science Review Form and provide the Primary Reviewer* with the completed form The Primary Reviewer completes the Science Review Form and incorporates the comments from the external reviewer The Primary Reviewer discusses the science review with both the Supervisor and Student The Supervisor and the Student provide a written response and revised proposal to the Primary Reviewer When satisfied with the response and revised proposal, the Primary Reviewer signs off The Supervisor provides BRI with a copy of the Science Review Form and revised proposal 	Determined by the Primary Reviewer
Summer Students	1*	<ul style="list-style-type: none"> The Reviewer completes the Science Review Form and discusses the review with the Supervisor and Student The Supervisor and Student provide a written response and revised proposal to the Reviewer When satisfied with the response and revised proposal, the Reviewer signs off The Supervisor provides BRI with a copy of the Science Review Form and revised proposal 	Determined by the Reviewer

*Must be a Bloorview Scientist **Except for reviews that are applying for external funding >\$75,000