

Board of Trustees

MINUTES of MEETING

Wednesday, April 20, 2011

6:00 – 8:00 p.m.

Boardroom 5E100, 150 Kilgour Road

<i>Present:</i>	T. Flynn, <i>Chair</i> C. Everson J. Kustec	D. Allgood J. Hanigsberg R. Laxer	B. Alman M. Hundert G. Milo-Manson	E. Carroll S. Jarvis T. Muir	B. Cranston M. Kardos Burton V. Sarin
<i>Regrets:</i>	J. Darville	T. McCarthy	A. Kawamura		
<i>Sr. Management:</i>	J. Hunter	B. Sybring			
<i>Guests:</i>	T. Closson	V. McMurtry	J. Obeid	B. Webster	
<i>Recorder:</i>	B. James				

The Chair welcomed Tom Closson, President of the Ontario Hospital Association to Holland Bloorview. Mr. Closson provided a presentation on the status of health care including projections on government funding assumptions, and the potential impact on hospital funding of the upcoming Canadian federal and provincial elections.

Questions arose about regional health authorities, hospital-physician networks, and achieving further efficiencies in Ontario hospitals.

Declaration of Conflict of Interest

Trustees were asked whether they wished to declare a conflict of interest for any of the Agenda items and no one declared a conflict of interest.

1.0 Review and Approval

1.1 Approval of the AGENDA for the Board of Trustees' Meeting of April 20, 2011 of Holland Bloorview Kids Rehabilitation Hospital

The Chair asked whether there were any additional Agenda items for discussion at this meeting of the Board.

MOTION: It was MOVED by Esme Carroll, and seconded by Ben Alman, that the Agenda for the meeting of the Board of Trustees on April 20, 2011 be approved.

Carroll/Alman

CARRIED

1.2 Approval of the Minutes for the Board of Trustees' Meeting of March 23, 2011 of Holland Bloorview Kids Rehabilitation Hospital

The Chair asked for a Motion to approve the Minutes of the Board of Trustees meeting of March 23, 2011.

MOTION: It was MOVED by Bob Cranston, and seconded by Esme Carroll, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Minutes of the meeting of the Board of Trustees held March 23, 2011.

Cranston/Carroll

CARRIED

2.0 President's Report

1.2 President's Report April 2011

The Chair asked whether there were any questions or discussion on items in the President's Report.

Further clarification was provided on Academic Affairs, clinical scholarship activity, and on recent hospital mergers. Questions arose on the impending Bill 122 regarding implications of new legislation for freedom of information, and it was noted that Holland Bloorview policies are under review and a steering committee has been created to ensure compliance. More information would be forthcoming at the next Board of Trustees meeting.

The President updated the Board on progress in recruiting for three positions: the Vice-President Programs and Services, the Clinician Scientist Acquired Brain Injury, and the Vice-President Research.

Regarding recent hospital mergers, the President indicated that the Toronto Rehabilitation Institute's (TRI) proposed merger with the University Health Network would not impact the programs that Holland Bloorview and TRI had in place to support kids transitioning to adult services i.e., the LifeSpan Program.

3.0 Business Arising

3.1 Capital – Property Planning 2011-12

The Chair of the Real Estate Advisory Sub-Committee and the Vice-President Corporate Services provided an update from recent meetings of the Real Estate Advisory Sub-Committee. The Committee had been reviewing prospective properties that may suit Holland Bloorview's needs for expansion and additional parking spaces.

Discussion followed about the Hospital's need for more space and projected timelines based on the Report.

It was noted that expanding the existing Hospital building eastward would result in a loss of parking spaces which are presently at a premium—with additional spaces being currently leased from an adjacent institution. Increasing the height of the present building on the east side is limited from a structural and building code perspective.

3.2 Board and Trustee Evaluation Surveys 2011 (2)

The Chair of the Governance Committee outlined the process for obtaining feedback from the Board and trustees through the Board Evaluation Survey and the Trustee Evaluation Survey, which was conducted for effective governance every second year. Trustees were asked to fill out and return both forms to the Board Office at Holland Bloorview by May 2 and to identify themselves to enable the Committee to follow-up on any items of concern.

4.0 New Business

4.1 Governance Committee Nominations for Board of Trustees C. Hunt, J. Ronson

The nominations being presented for the approval of the Board of Trustees were reviewed. Members of the Governance Committee had met with both candidates, i.e., Carolyn Hunt and John Ronson. The candidates had expressed interest in being nominated for election to the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital at the Annual General Meeting on June 15, 2011, if approved by the Board.

After discussion, the Chair called for a Motion to approve the nomination of Carolyn Hunt and John Ronson to the Board of Trustees.

MOTION: It was MOVED by Carolyn Everson, and seconded by Bob Cranston, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital accept the recommendation of the Governance Committee, and approve the nomination for election to the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital at the Annual General Meeting on June 15, 2011, of Carolyn Hunt and John Ronson.

Everson/Cranston

CARRIED

4.2 Circle of Honour Award Nominations

The proposed names for the annual Circle of Honour Awards for exceptional contributions to enabling children and youth with disabilities and their families were reviewed. The Selection Committee held a meeting on March 30 to review eleven nominations. Those selected to receive the Award, with the Board's approval, represent six categories, i.e., advocacy, education, philanthropy, research, and service.

MOTION: It was MOVED by Carolyn Everson, and seconded by Vinay Sarin, that the Board of Trustees approve the Nominations for the Circle of Honour Awards for Holland Bloorview Kids Rehabilitation Hospital 2011, as recommended by the Circle of Honour Awards Selection Committee, in the categories of advocacy, education, research, philanthropy, and service.

Advocacy: Karen Shopsowitz
Education: Caron Gan
Philanthropy: The Harold E. Ballard Foundation
Philanthropy: Vito and Sandra Bigioni
Research: The Sanfilippo Children's Research Foundation
Service: Jerzy Antczak, Bill Johnson, Michael Cullen

Everson/Sarin

CARRIED

5.0 Reports

5.1 Board Committee Reports

The Chair of the Board apprised Trustees that a meeting had been held on April 20 with the President & CEO Performance Appraisal and Compensation Committee 2010-11, to review the evaluation feedback received from the annual President's performance appraisal. A full report would be provided at an upcoming meeting of the Board of Trustees "in-camera".

There were no queries arising about the Committees' Report that had been distributed to Trustees.

5.1.1 Quality Committee Report

The Chair of the Quality Committee, Mark Hundert, summarized the information report on the Quality Committee meeting held April 15. It was noted that the Report was presented in a new colour format which also included a synopsis of the development of a new Enterprise Risk Management framework for implementation by Q4 of 2011-12. In addition the Quality Committee had been apprised of the changes pending in the model of clinical care to affect the wait times in the Child Development Program. The Chair thanked members of the Quality Committee for their focus on improving wait times for children and families.

5.1.2 Approval Terms of Reference Quality Committee

The Chair explained that the Quality Committee had amended the Terms of Reference that had been approved by the Board on January 26, 2011. After consideration, the Committee had agreed to include a Community Representative on the Committee—and the Terms of Reference were amended as a result.

MOTION: It was MOVED by Mark Hundert, and seconded by David Allgood, that the Board of Trustees accept the recommendation of the Quality Committee and approve the Quality Committee Terms of Reference 2011, revised April 14, 2011, for Holland Bloorview.

Hundert/Allgood

CARRIED

5.2 Medical Advisory Committee Report

The Vice-President of Medicine and Academic Affairs added information to the Medical Advisory Committee Report regarding audits for practicing hand-hygiene, which was a performance indicator for the Quality Improvement Plan. The audits revealed that results were above the target set by the Hospital. Medication incidents were highlighted and education was being conducted for practitioners and families regarding the practice of checking expiry dates on medications for kids that are brought to the Hospital by their families for respite admissions.

5.3 Foundation Report

The Foundation President added that the Foundation Finance Committee had met on April 20 and stated that the fiscal year had ended well for the Foundation.

6.0 Adjournment

The Chair asked for a Motion to adjourn the Board of Trustees meeting for April 20.

MOTION: It was MOVED by Vinay Sarin, and seconded by John Kustec, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the adjournment of the Board of Trustees meeting held April 20, 2011.

Sarin/Kustec

CARRIED

6.0 Date of Next Meeting

Wednesday, May 18, 2011

6:00-8:00 pm, Boardroom 5E100, 150 Kilgour Road

*Tom Flynn, Chair
Board of Trustees*

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