

**Board of Trustees Meeting**  
**MINUTES of Meeting**  
Wednesday, June 7, 2017  
6:00-8:00 pm  
Holland Bloorview, Room 5E100

<b>Present:</b>	E. Anagnostou L. Hicks G. Milo-Manson H. Ort	M. Ballantyne C. Hopper J. Morrison (via teleconf) P. Puri (via teleconf)	B. Cooper C. Hunt M. Rappolt	C. Cowan-Levine J. Lam T. Muir L. Torneck	J. Hanigsberg A. Maharaj W. Onuwa
<b>Sr. Management:</b>	S. Hawken S. Wong	J. Hunter	A. McPherson	D. Savage	B. Sybring
<b>Regrets:</b>	A. Kaplan				
<b>Guests:</b>	L. Hanson	T. Rahman			
<b>Recorder:</b>	B. Webster				

**Call to Order**

The Chair called the meeting to order at 6:00 p.m.

**Opening Remarks by Chair**

C. Hunt informed the Board that this would be both Janet Morrison's and Evdokia Anagnostou's last meeting. J. Morrison has completed her 2<sup>nd</sup> term on the Board. She indicated that she has learned so much from the staff, clients and families. E. Anagnostou has completed her 2-year term as President of the Medical Staff Association (MSA). She indicated that it has been a very meaningful experience for her and that she has learned so much about how Boards work. Dr. Sharon Smile will join the Board as the new President of the MSA at the Annual General Meeting on June 21<sup>st</sup>.

C. Hunt indicated that there will be a brief Meeting Without Management immediately following the regular Board Meeting. Trustees were asked to ensure they complete the evaluation form in their folders.

She reminded Trustees that the Annual General Meeting will take place on June 21<sup>st</sup>. A Joint Reception with the Foundation Board will be held immediately following the AGM to celebrate retiring Trustees and Directors.

**Declaration of Conflict of Interest for Meeting**

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

**1.0 Consent Agenda**

The Chair asked for a Motion to approve the Consent Agenda as pre-circulated. J. Hanigsberg noted that there was a slight wording change to item 1.4 regarding the cross-appointees from the Foundation Board. Under Item 1.5, a question was asked as to whether or not the September meeting date conflicts with the first night of Rosh Hashanah. If so, we will reschedule.

**MOTION: It was MOVED by Lynda Torneck and SECONDED by Carol Cowan Levine that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Consent Agenda of June 7, 2017.**

**1.1 Agenda – June 7, 2017**

**1.2 Minutes – May 10, 2017**

**1.3 Board Standing Committees' Report**

**1.4 Proposed Slate of Officers 2017-2018**

**1.5 Proposed Board Meeting Dates 2017-2018**

**Torneck / Cowan Levine**

**CARRIED**

## **2.0 President & CEO Report**

J. Hanigsberg highlighted a few items in Trustees' folders including 2 documents shared at a recent meeting of hospital CEOs convened by the Toronto Central LHIN. The first document entitled "TC LHIN One Team One Plan" identifies the goals of the TC-LHIN as it merges with the Toronto Central Community Care Access Centre. The second document outlines the TC-LHIN's emerging thinking about the role of regional service providers (such as Holland Bloorview). Regional service providers have had challenges finding their place in a strategic plan that focuses on local "sub-LHIN" priorities so this thinking about the regional framework is welcome. J. Hanigsberg indicated that another CEO meeting will be held shortly to discuss further.

The new No Boundaries strategic plan was launched at Holland Bloorview this week. A number of festivities were held including a staff bbq which was very well attended. Celebrations were also held at our off-site locations and with evening staff. There has been lots of great feedback on the plan so far.

J. Hunter reported that a memo has been issued by the Treasury Board regarding broader public sector Executive Compensation. It is now a 6-step approval process. The date to submit to the Ministry of Health has been pushed back to September 29<sup>th</sup> (originally September 1<sup>st</sup>). Greater detail will be shared as it becomes available.

A Family Leadership Appreciation event was held on June 6<sup>th</sup>. J. Lam attended on behalf of the Board.

## **3.0 New Business**

### **3.1 Five-year Anti-Stigma Framework**

S. Wong presented on Holland Bloorview's proposed 5 year anti-stigma strategy. Many voices have contributed to this work. Input was sought from multiple stakeholders both inside and outside the organization including clinicians, scientists, youth and families. This work is fully consistent with our new strategic plan.

S. Wong reviewed the 5-year approach to the plan. Year 1 begins now and will include an introduction of Holland Bloorview as an agent of social change. We will have an active role in the lead up to the provincial election; Year 2 will seize momentum from year 1, conduct an analysis of success and opportunities and continue on path(s) of highest impact; in year 3 they will conduct a check-in and renew social change agenda if necessary and assess the broader strategic plan progress; in Year 4-5 they will set the stage for the next iteration of social justice agenda and what new opportunities exist.

He described the ways we can measure success including website traffic, social media traction, influencing policy and when we hear the message from our kids and families that their experiences are focused on ability, not disability.

Trustees discussed the role of anti-stigma in Holland Bloorview's overall strategy and allocation of resources; the clear alignment of an anti-stigma framework with the strategic plan ("lead and model social change") and the mission ("...drive social justice for children and youth with disabilities"); donor/sponsor resources (e.g. in-kind from ad agency) supporting the work.

### **3.2 Preliminary Year-End Financial Statements as of March 31, 2017**

M. Rappolt indicated that this item was discussed in detail at the Business & Audit Committee meeting held recently.

B. Sybring reported that our operating position for the year ended March 31, 2017 reflects a surplus of \$915,262 or \$545,594 better than budget excluding building depreciation. This decreased significantly from our position in February (\$2,421,588) due to a number of bills and accruals at the end of the year, a 0.5% lump sum payment to staff, inpatient volumes and severance costs. A savings of \$240,790 in excess of budget are due to vacancies.

Following the very informative presentation, Trustees indicated it would be helpful to have comments on the preliminary year-end financial statements that would serve to provide explanation of variances and significant year over year changes.

**MOTION: It was MOVED by Marg Rappolt, and seconded by Harry Ort, that the Board of Trustees approve the Preliminary Financial Statements for the twelve months ended March 31, 2017 for Holland Bloorview Kids Rehabilitation Hospital, as pre-circulated.**

**Rappolt / Ort**

**CARRIED**

**3.3 Draft Audited Financial Statements as of March 31, 2017**

B. Sybring reported that committee members and management were pleased with the audit and the support of the new auditors from KPMG. M. Rappolt that KPMG indicated that they were pleased with the responsiveness of Holland Bloorview staff. B. Sybring indicated that we had a strong financial year as we received more funding from the Ministry of Health and Long-Term Care than expected and our investment income was greater than expected.

**MOTION: It was MOVED by Marg Rappolt, and seconded by Harry Ort, that the Board of Trustees approve the Draft Audited Financial Statements for the year ended March 31, 2017 for Holland Bloorview Kids Rehabilitation Hospital, as pre-circulated.**

**Rappolt / Ort**

**CARRIED**

**4.0 Business Arising**

**4.1 Governance Policies**

J. Lam presented the two Governance policies for approval. Policy 00020's only change was in the preamble for clarity.

Policy 00036 was reviewed in detail at the recent Investment Subcommittee meeting. B. Cooper indicated that the changes were primarily housekeeping and changes were made to make more consistent with current practices.

A discussion ensued regarding whether it was the policy or the procedure that was being approved. J. Hanigsberg indicated that for purposes of approvals the Board has not distinguished between the two because the Hospital's policy template includes both. She suggested that the Governance Committee could consider whether any change to Board approval practice is required.

**MOTION: It was MOVED by Jean Lam, and seconded by William Onuwa, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the pre-circulated Governance Policies as recommended by the Governance Committee of the Board.**

**Lam / Onuwa**

**CARRIED**

**4.2 Kids Health Alliance Launch**

J. Hanigsberg reported that the launch of the Kids Health Alliance was held earlier today. C. Hunt attended on behalf of the Board. Care teams from Holland Bloorview and the Children's Hospital of Eastern Ontario joined the event by video link. Markham-Stouffville is the first community hospital participant. The CEO of Markham Stouffville Hospital spoke at the event about the benefits of joining from the perspective of a large community hospital. There was good media presence at the launch and 10 outlets across the province have reported on it. Those links will be shared with the Board when available.

**5.0 Reports**

**5.1 Quality Committee Report**

L. Hicks reported on the excellent presentation at today's Quality Committee meeting by 2 members of the Family Leadership Accreditation Group. Accreditation Canada has indicated that they are considering adding family members as surveyors.

L. Hicks highlighted the presentation last month on the ongoing records management project at Holland Bloorview.

## **5.2 Medical Advisory Committee Report**

The report was reviewed at the Quality Committee meeting held earlier today. G. Milo-Manson reported on the 1 medication incident that caused mild harm providing some detail as to the event that occurred and the process improvements made.

## **6.0 Adjournment**

C. Hunt indicated that this was J. Hunter's last meeting and expressed appreciation on behalf of the Board.

The Board Meeting adjourned at 7:40 p.m.

*Cally Hunt, Chair  
Board of Trustees  
:bw*

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