



Board of Trustees Meeting
MINUTES of Meeting
Wednesday, May 21, 2014
6:00-8:00 p.m. Room 5E100
150 Kilgour Road, Toronto, ON

Present:	G. Black (via teleconf)	R. Cranston	J. Hanigsberg	L. Hicks	C. Hopper
	C. Hunt	S. Jarvis	M. Kardos Burton	J. Kustec	J. Lam
	R. Laxer	R. McLeod	G. Milo-Manson	J. Morrison	T. Muir
	H. Ort				
Sr. Management:	T. Bailey	J. Hunter	D. Kline	J. Schleifer Taylor	B. Sybring
Regrets:	R. Carmichael	T. Chau	W. Onuwa	L. Torneck	M. Walkington
Guests:	O. Szabo	N. Tanel			
Recorder:	B. Webster				

J. Hanigsberg called the meeting to order.

Declaration of Conflict of Interest for Meeting

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting. R. Laxer stated that he works full time at the Hospital for Sick Children and would be willing to remove himself from this part of the agenda. J. Hanigsberg indicated that she felt very comfortable for him to stay and would appreciate his input.

S. Jarvis introduced the Education session. The topic, *"Integration of services for children with disabilities and their families"* was presented by Sheila Jarvis, Golda Milo-Manson and Donna Kline. She indicated that the recent merger of Bridgepoint and Mount Sinai has provoked discussion in some circles of an integration or merger of Holland Bloorview and SickKids. J. Hanigsberg indicated that this topic has arisen in her discussions regarding the President and CEO Search. A due diligence document has been prepared using the literature and guidelines provided by the LHINs to organizations considering voluntary mergers.

G. Milo-Manson indicated that SickKids is our largest referring partner with 75-80% of our clients coming to us from there. Often our clients have been involved in an event when they need acute care and then within 24 hours of being 'rehab ready', they are transferred here. Currently the transition is seamless. Other referrals come from major children's hospitals in Hamilton, Kingston, Ottawa and London. At times teens are referred who have been transferred from either St. Mikes or Sunnybrook Trauma Centres after suffering a head injury. Once our clients are ready, they are discharged home with community supports in place i.e. home care, a local treatment centre (OACRS), school or community programs. Our clients who do not live in the Toronto area are connected to one of 21 OACRS (Ontario Association of Children's Rehabilitation Services) Centres across the province.

S. Jarvis and D. Kline reviewed key due diligence areas and questions for consideration. Discussion ensued. S. Jarvis indicated that we are always looking for ways we can integrate/collaborate with SickKids and other partners to make things easier for our clients and families.

J. Hanigsberg thanked the speakers for their timely and informative presentation.

1.0 Consent Agenda

The Chair asked for a Motion to approve the Consent Agenda as indicated.

A MOTION for the Board of Trustees to approve:

- 1.1 **Agenda – May 21, 2014**
- 1.2 **Minutes – April 23, 2014**
- 1.3 **Board Standing Committees Report – May 2014**

was made by Mary Kardos Burton, and seconded by Cally Hunt.

Kardos Burton / Hunt

CARRIED

2.0 President & CEO Report

S. Jarvis presented the President & CEO Report. She reported that the 10-Year Review of the Bloorview Research Institute was conducted last week, May 14-16. The three reviewers included Dr. Susan Harris from the University of British Columbia, Dr. Patrick McGrath from Dalhousie University and Dr. W. Zev Rymer from the Rehabilitation Institute of Chicago. She thanked Trustees R. McLeod, J. Morrison and J. Kustec for participating in a teleconference with the reviewers. The reviewers were very impressed with our research institute. Their report and recommendations will be provided in the coming weeks. A question was raised regarding the renewal of the REB Chair's term for a second three-year term. J. Kustec indicated that a review was conducted and two terms is standard practice. There was a question regarding the meeting with McMaster Children's Hospital and our Complex Continuing Care team – will we do more of this in the future? S. Jarvis indicated that the team is committed to meeting with many of our referring partners – a visit to London Health Sciences is next.

3.0 Business Arising

There were no items at this time.

4.0 New Business

4.1 Holland Bloorview Research Ethics Boards of Record

J. Kustec reviewed the material prepared by T. Chau. N. Tanel, Manager of Research Operations, was invited to the meeting to answer any questions in T. Chau's absence. J. Kustec explained that the current process is very time consuming and creates unnecessary duplication and delays the start of multisite research studies. This proposed change will allow other TAHSN hospitals to authorize Holland Bloorview Research Ethics Board to act as a board of record to review, approve and provide ongoing oversight of eligible multisite research projects on their behalf. The question was raised regarding if the review of a research project involving our clients/children to another Research Ethics Board required paediatric representation. N. Tanel confirmed that final approval by our Vice President of Research is always required for Holland Bloorview research projects.

MOTION: It was moved by John Kustec, and seconded by Harry Ort that the Holland Bloorview Research Ethics Board (REB) may act as a board of record for other TAHSN hospitals whose REBs have been qualified against the TAHSN standard for multi-site research involving humans.

Kustec / Ort

CARRIED

MOTION: It was moved by John Kustec, and seconded by Harry Ort that qualified research ethics boards of other TAHSN hospitals may act as a board of record for Holland Bloorview in multi-site research projects involving humans.

Kustec / Ort

CARRIED

4.2 Circle of Honour Award Nominations

S. Jarvis indicated that the Selection Committee met on April 30th to review 4 Circle of Honour nominations. There were seven excellent candidates in four categories and recommend the following individuals/group as recipients of the Circle of Honour Awards for 2014:

Advocacy: Laura Williams, Heather Evans and Lily Yang
Education: Chitra Gnanasabesan
Philanthropy: Cisco Systems Canada

Research: Dr. Virginia Wright

MOTION: It was MOVED by Jean Lam, and seconded by Robert Cranston, that the Board of Trustees approve the Nominations for the Circle of Honour Awards for Holland Bloorview Kids Rehabilitation Hospital as recommended by the Circle of Honour Awards Selection Committee 2014.

Lam / Cranston

CARRIED

4.3 Circle of Honour Awards Review – Proposal

S. Jarvis

MOTION: It was MOVED by Jean Lam, and SECONDED by Christopher Hopper that the Board of Trustees approve the recommendation of the Governance Committee to accept the proposal from the Circle of Honour Awards Review Committee.

Lam / Hopper

CARRIED

4.4 Hospital Nominees to Foundation Board 2014/15

R. Cranston indicated that both Jean Lam and Julia Hanigsberg have agreed to represent the Hospital on the Foundation Board of Directors for 2014/15.

MOTION: It was MOVED by Robert Cranston, and SECONDED by Janet Morrison that the Board of Trustees approve the recommendation of the Governance Committee to nominate Julia Hanigsberg and Jean Lam as Hospital Board representatives to the Holland Bloorview Kids Rehabilitation Hospital Foundation Board of Directors for 2014/2015.

Cranston / Morrison

CARRIED

4.5 Foundation Nominees to Hospital Board 2014/15

T. Bailey confirmed that the Foundation nominees to the Hospital Board are Christopher Hopper and Tom Muir for 2014/15. This recommendation will go to the Foundation Board of Directors for approval at their meeting next week.

4.6 Board Recruitment

The Board was reminded that we have one vacancy this year as Mary Kardos Burton is finishing her 2nd 3-year term in June. The Governance Committee decided to look ahead to next year when R. Cranston finishes his final term and find a candidate with senior legal expertise. Former Board Chair D. Allgood recommended Mr. Av Maharaj for consideration. An interview was conducted involving R. Cranston, J. Hanigsberg and S. Jarvis. All agreed that Mr. Maharaj is an extremely suitable candidate and could be asked to join the Governance Committee to help him learn about R. Cranston's important role.

MOTION: It was MOVED by Robert Cranston, and SECONDED by John Kustec that the Board of Trustees approve the recommendation of the Governance Committee to appoint Mr. Av Maharaj to the Holland Bloorview Kids Rehabilitation Hospital Board of Trustees at the Annual General Meeting in June 2014.

Cranston / Kustec

CARRIED

5.0 Reports

5.1 Quality Performance Reporting 2013/14

The Performance Scorecard for Q4 was presented. It is based on our Quality Improvement Plan (QIP) targets. R. Laxer indicated that there is a slight decline in Access indicators but a good explanation was provided to the Quality Committee and there are no concerns.

Holland Bloorview

Kids Rehabilitation Hospital

5.2 Quality Committee Reports – April 23/14

R. Laxer indicated that a written report from the meeting held April 23, 2014 was included in the package. The climbing infection rates are statistically not of concern at this time. The patient story presented brought to light some problems with technology that families have had during their inpatient stay. Staff were made aware of the problems and action is being taken to rectify the issue. Quality Committee and Business & Audit Committee will continue to receive update reports on progress.

5.2 Medical Advisory Committee Report

G. Milo-Manson indicated that the Medical Advisory Committee report was reviewed in detail at the Quality Committee meeting. There were no questions at this time.

5.3 Foundation Report

There were no questions at this time.

6.0 Fill out Meeting Feedback Form

J. Hanigsberg asked Trustees to complete the feedback form in their folders.

7.0 Adjournment

J. Hanigsberg asked for a Motion to adjourn the Board of Trustees meeting of May 21, 2014.

MOTION: It was **MOVED** by Janet Morrison, and seconded by John Kustec, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the adjournment of the Board of Trustees meeting held May 21, 2014.

Morrison / Kustec

CARRIED

The Closed meeting of the Board began at 8:00 pm.

8.0 Date of Next Meeting

Wednesday, June 4, 2014, 6:00-8:00 pm
Room 5E100, Holland Bloorview, 150 Kilgour Road

Julia Hanigsberg, Chair
Board of Trustees

:bw