

Board of Trustees Meeting
MINUTES of Meeting
Wednesday, April 19, 2017
6:00-8:00 pm
Holland Bloorview, Room 5E100

Present:	E. Anagnostou L. Hicks G. Milo-Manson L. Torneck	M. Ballantyne C. Hopper J. Morrison	B. Cooper C. Hunt H. Ort	C. Cowan-Levine A. Kaplan P. Puri	J. Hanigsberg J. Lam M. Rappolt
Sr. Management:	T. Chau S. Wong	S. Hawken	J. Hunter	D. Savage	B. Sybring
Regrets:	A. Maharaj	T. Muir	W. Onuwa		
Guests:	E. Berezovskaia	R. Cox	C. Creede	K. Dewhirst	D. Nashman
Recorder:	B. Webster				

Opening Remarks by Chair

C. Hunt called the meeting to order at 6:00 pm. She informed the Board that a Closed Meeting will be held immediately after the regular Board meeting. A brief Meeting without Management will also be held following the Closed Meeting. Trustees were asked to ensure they complete the evaluation form in their folders and to sign up to attend both a Family Advisory Committee and Quality Committee if they haven't already done so as the Board year is coming to an end.

Board Education

J. Hanigsberg introduced our speaker for the Board Education session. Kate Dewhirst is a senior health lawyer in Toronto. She advises hospitals, including many Toronto academic hospitals, on all aspects of their relationships with physicians and dentists from recruitment to difficult disciplinary and fitness to practice matters. Kate trains Chiefs of Staff and Heads of Department, Medical Advisory Committees and Boards on their credentialing obligations.

K. Dewhirst provided an overview of some of the legislation and legal obligations of Hospital Trustees. She reviewed what a hospital Board needs to know about the law and what laws impose obligations on hospitals and Trustees' personally. As a public hospital there are over 70 statutes that apply and 90 mentions of a hospital board in the Public Hospitals Act.

C. Hunt thanked Kate for a great presentation.

Declaration of Conflict of Interest for Meeting

The Chair asked whether anyone wished to declare a conflict of interest on any of the items slated for discussion at this Board meeting, and there were none.

1.0 Consent Agenda

The Chair asked for a Motion to approve the Consent Agenda as pre-circulated.

MOTION: It was MOVED by Carol Cowan-Levine SECONDED by Harry Ort that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the Consent Agenda of April 19, 2017.

1.1 Agenda – April 19, 2017

1.2 Minutes – March 22, 2017

1.3 Board Standing Committees' Report

Cowan-Levine / Ort

CARRIED

2.0 President & CEO Report

J. Hanigsberg indicated she had two additions to her report. Firstly, she indicated that the Business & Audit Committee is monitoring the current litigation related to the facility leak. If anything of relevance arises, it will be brought to the Board at that time.

Secondly, she noted a correction to the 2017-2018 Operating Plan's data on staff turnover. The correct rate is 5.7% for 2015/2016 and 5.3% YTD 2016/2017, which is still below the current industry mean of 7.5%. This error has been corrected in the Operating Plan.

3.0 New Business

3.1 Approval of new Strategic Plan

J. Lam commented on the rich and inclusive process that took place over the past six months involving many individuals both internal and external to the organization. This plan builds on the incredible achievements from the previous strategic plan.

J. Hanigsberg thanked J. Lam for her leadership as Co-Chair of the Strategic Planning Task Force. She also thanked the Trustees who participated on the Task Force – W. Onuwa, M. Rappolt, C. Hunt as well as all the Trustees who participated in the process over the past several months at Retreats and meetings.

J. Hanigsberg reported that she recently had several very positive phone conversations with key external stakeholders at the TC LHIN, Ministry of Health and Long-Term Care, Ministry of Children and Youth Services.

J. Hanigsberg reviewed the 3 strategic domains (Discover for Action; Personalize Pathways; Connect the System), the 4 strategic enablers (Lead and Model Social Change; Mobilize People and Teams; Co-create with children, youth, families and alumni; Evolve client-centred quality and safety) as well as the stated 5 year impacts of the plan:

1. New clients and families will feel included, supported and engaged with Holland Bloorview from the first moment of referral.
2. All children, youth and families at Holland Bloorview will have client-centred, life-course based goals and outcomes that inform a portfolio of services they access at Holland Bloorview and in the community.
3. Children with functional / developmental needs (including kids with ASD) and their families will feel fully included in Holland Bloorview programs, services and experiences, regardless of diagnosis.
4. All families, youth, children and teams across Holland Bloorview will have opportunity to collaborate, discover and translate the most advanced and meaningful research and innovation into care, practice, education and policy inside and outside Holland Bloorview.
5. Holland Bloorview will have measurable impact on policies and practices that support inclusion of children and youth with disabilities and optimal child development in health, school and social sectors.
6. Children, youth, families and alumni from diverse communities will be integral in advancing the highest standards for safety and quality in everything we do.
7. Holland Bloorview will model equity, diversity and inclusion within all organizational practices and will become a model employer of people with a wide range of disabilities.
8. Holland Bloorview staff, interprofessional teams, leaders and families will be empowered to bring innovations in access, quality, safety and capacity to life.
9. Transition-aged youth and families will feel proud and ready to "graduate" from Holland Bloorview and, as alumni, will engage with Holland Bloorview and its client and families.

She reviewed the risks being monitored with the implementation of the plan –

- People/Leadership
- Change Management
- Financial
- Technological
- Space
- Political/Regulatory

The bandwidth of people/leadership will be determined along with what we will decide not continue to do going forward. Continued engagement with staff, clients, families, stakeholders will be key to the plan's success. A check-in will be done twice a year with the Board and a major re-set exercise will take place in 2020.

J. Hanigsberg highlighted the revised Mission, Vision, Values which really capture who we are as an organization and all of which were developed in light of the new plan.

Next steps include Meaning Making sessions to equip our leaders with change leadership skills and tools. A celebration event will take place on June 6th.

C. Hunt congratulated the senior management team, D. Nashman, and C. Creede on delivering an exceptional strategic plan.

MOTION: It was MOVED by Jean Lam, and seconded by Christopher Hopper, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the new Strategic Plan 2017-2022 as endorsed by the Strategic Planning Task Force.

Lam / Hopper

CARRIED

4.0 Business Arising

4.1 Governance Policies

J. Lam presented the two Governance policies. The Governance Committee recommended a minor change to Policy 00027. With regards to Policy 00034, it is recommended that the policy be deleted. The current policy relates to operations within the Foundation. There are several Foundation-related policies under review by the President & CEOs of the Hospital and Foundation.

MOTION: It was MOVED by Jean Lam, and seconded by Marg Rappolt, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the pre-circulated Governance Policies as recommended by the Governance Committee of the Board.

Lam / Rappolt

CARRIED

4.2 President & CEO Performance and Compensation Committee Update

J. Hunter indicated that it is the time of year to conduct the President & CEO performance evaluation. The members of the Performance & Compensation Committee were approved at the February meeting. A hard copy of the 2016-17 evaluation survey can be found in Trustees' folders and a soft copy will be emailed to all recipients on April 20th. This is an important part of the Board's work. All Trustees were encouraged to complete the survey and return to J. Hunter by the deadline.

J. Hunter explained that she will summarize the responses and prepare a report for the Performance & Compensation Committee which will outline ratings, comments and Quality Improvement Plan compensation recommendations. A final report is brought to the Board on May 10th. The President & CEO goals for 2017-18 will be reviewed and discussed on May 10th and brought for approval to the Board on June 7th.

5.0 Reports

5.1 Quality Committee Report

L. Hicks presented the Quality Committee report. There were no further additions at this time.

6.0 Adjournment

The Board Meeting adjourned at 7:35 p.m.

*Cally Hunt, Chair
Board of Trustees
:bw*