



**Board of Trustees Meeting  
MINUTES of Meeting  
Wednesday, April 18, 2012  
6:00 – 8:00 p.m. Room 5E100  
150 Kilgour- Road, Toronto, ON**

**Present:** D. Allgood, *Chair* B. Alman E. Carroll B. Cranston  
C. Everson K. Falzon J. Hanigsberg C. Hunt  
S. Jarvis A. Kawamura J. Kustec R. Laxer  
T. McCarthy J. Morrison T. Muir H. Ort  
J. Ronson

**Regrets:** M. Kardos Burton N. Kawale G. Milo-Manson

**Sr. Management:** T. Chau B. Sybring

**Guests:** J. Andrysek T. Bailey S. Jacobson B. Webster

**Recorder:** B. James

The Chair called the meeting to order. The President and CEO introduced Dr. Tom Chau, Vice-President of Research and Director of the Bloorview Research Institute.

Dr. Chau then introduced Dr. Jan Andrysek, Scientist in the Bloorview Research Institute, who was invited to speak to the Board about his innovative research, in particular, the Low Cost Knee™ Project. Dr. Andrysek shared information and a video about collaborating with internal and external partners to develop a low cost prosthetic knee that provided improved function without increasing complexity and cost. This innovation satisfies a need throughout the world for victims of trauma, disease or birth defects.

Then, the Chair of the Board welcomed Harry Ort as a new Trustee of the Board, and also member of the Business & Audit Committee, filling a vacancy on the Board.

**Declaration of Conflict of Interest**

The Chair asked Trustees to declare any conflict of interest for Agenda items for this meeting, and no conflicts were declared.

**1.0 Approval of the Consent Agenda**

The Chair asked whether there were additions or questions about the Consent Agenda items, and there were no comments.

**A MOTION for the Board of Trustees to approve:**

- 1.1) the Agenda for meeting of the Board, April 18, 2012**
- 1.2) the Minutes of the meeting of the Board on March 21, 2012**
- 1.3) the Board Standing Committee Report April, 2012**

***was made by Tom McCarthy, and seconded by John Kustec. The MOTION was CARRIED.***

## 2.0 President's Report

### 2.1 President & CEO's Report – April

There were no additional matters to report, however, trustees had questions about the Operating Plan 2012-13, particularly the 0% funding increase for 2012-13 that had recently been announced by government.

Discussion followed.

The Business & Audit Committee would be making a recommendation to the Board on balancing the Hospital budget for 2012-13. It was noted that the final Hospital Accountability Agreement for 2012-13 may not be completed until June 2012 by the TC-LHIN.

## 3.0 Strategic Plan Update

Draft Strategic Directions, Goals and Expected Outcomes were reviewed with Carolyn Everson, Vice-Chair of the Board, and lead of the Strategic Planning Task Force. Next steps include a final review of the draft Plan, outcomes and proposed metrics by the Task Force.

## 4.0 Business Arising

4.1 There were no items to discuss under Business Arising.

## 5.0 New Business

### 5.1 Approval Appointment Hospital Representatives to Foundation Board of Directors 2012-13

The Chair of the Governance Committee apprised the Board that it was timely to appoint representatives from the Hospital Board to the Holland Bloorview Kids Rehabilitation Hospital Foundation Board of Directors for 2012-13. The representatives for 2011-12, Esme Carroll and David Allgood, had agreed to stay on the Foundation Board for another year.

**MOTION: It was MOVED by Bob Cranston, and seconded by Carolyn Everson, that the Board of Trustees approve the recommendation of the Governance Committee for the appointment of Esme Carroll and David Allgood as representatives of the Hospital Board of Trustees on the Holland Bloorview Kids Rehabilitation Hospital Foundation Board of Directors for 2012-13.**

**Cranston/Everson**

**CARRIED**

### 5.2 Appointment of Circle of Honour Award Nominations 2012

The President and CEO outlined the process and rationale for selecting people for recognition with the Circle of Honour Awards. Annually a selection committee is formed to review and recommend nominations in several categories of interest for the Awards.

The Circle of Honour Selections Committee for 2012 provided information on nomination candidates in the material distributed to the Board, and are recommending the nominees as described in the Report for approval by the Board of Trustees.

**MOTION: It was MOVED by Janet Morrison, and seconded by John Ronson, that the Board of Trustees approve the Nominations for the Circle of Honour Awards for Holland Bloorview Kids Rehabilitation Hospital June 2012, as recommended by the Circle of Honour Awards Selection Committee 2012.**

**Morrison/Ronson**

**CARRIED**

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Then the President and CEO informed those present that the Circle of Honour Awards Ceremony would be held at 4:00 p.m. on June 13 prior to the Annual General Meeting. The Ceremony would include recognition of retiring Trustees and also a guest speaker. Following the Ceremony, the Annual General Meeting would be held for Members of Holland Bloorview Kids Rehabilitation Hospital, and a brief Board of Trustees meeting would be held immediately afterwards—not on the morning of June 14, as previously scheduled.

To conclude the afternoon, everyone would be invited to a Reception for participants and Award recipients.

### **5.2 Approval M.A.C. Credentialing: Dr. J. Traubici**

The President of the Medical Staff Association reviewed the credentials that would enable Dr. Jeffrey Traubici to join the consulting staff as a Pediatric Radiologist for Holland Bloorview Kids Rehabilitation Hospital. Dr. Traubici completed fellowship training at the Hospital for Sick Children in Toronto and is currently a Staff Radiologist at SickKids.

Trustees were asked to approve the appointment of Dr. Traubici to the consulting medical staff.

**MOTION: On a MOTION by Anne Kawamura, and seconded by Ron Laxer, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the recommendation of the Medical Advisory Committee for approval of the credentialing of Dr. Jeffrey Traubici to join the consulting staff as a Paediatric Radiologist at Holland Bloorview Kids Rehabilitation Hospital in April 2012.**

**Laxer/Muir**

**CARRIED**

Then, the Chair of the Board called attention to the President and CEO Performance Appraisal questionnaire, contained in the Trustees' meeting folder. A memo describing the process and details for submitting the feedback, as well as a chart of achievements for the past year were included. The questionnaire would be distributed electronically as well, and Trustees were asked to complete and return it to the Chair of the Board by April 25, 2012.

## **6.0 Reports**

### **6.1 Quality Committee Reports**

There were no questions about the Quality Committee meeting report for April.

The Chair of the Quality Committee elaborated on the patient stories included in the Quality Committee Report for April, where a family attended the meeting in person to describe their care experience at Holland Bloorview. It was noted that face-to-face meetings with clients and families inspired staff and demonstrated client and family-centred care.

### **6.2 Medical Advisory Committee Report**

Questions arising from the Medical Advisory Committee Report included a clarification of the acronym for B.I.R.T. (Brain Injury Rehabilitation Therapy), and the definition of "mild harm" and "moderate harm". It was suggested that future reports include definitions of medical terms commonly used in this Report.

### **6.3 Foundation Report**

The Vice-President Development and Campaign Director gave a verbal report of the Foundation programs and achievements for April. The Foundation had experienced record revenues in the year ended March 31, 2012, and were anticipating a significant anonymous bequest resulting from the

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detailed information published on the Foundation web-site. It was reported that a new initiative is being planned to engage the community with a Hallowe'en Campaign.

### **7.0 Fill Out Meeting Feedback Form**

Trustees were asked to provide feedback on the meeting before adjourning the Board meeting.

### **8.0 Adjournment**

The Chair asked for a Motion to adjourn the Board of Trustees meeting for April 18, 2012.

**MOTION: It was MOVED by Cally Hunt, and seconded by Kelly Falzon, that the Board of Trustees of Holland Bloorview Kids Rehabilitation Hospital approve the adjournment of the Board of Trustees meeting held April 18, 2012.**

**Hunt/Falzon**

**CARRIED**

### **9.0 "CLOSED" meeting**

The Chair asked trustees only to convene the closed meeting of the Board.

### **10.0 Date of Next Meeting**

Wednesday, May 16, 2012  
6 – 8 p.m. Holland Bloorview

*David Allgood, Chair  
Board of Trustees*

*:bj*